

Transfer of credits from other institutions

Spencerian College will evaluate and consider awarding proper academic credit for credits earned at institutions that are accredited by agencies recognized by the United States Department of Education. Credit will be approved only for those courses that are equivalent to and that satisfy current program course requirements offered at Spencerian. Only courses in which a student has earned a grade of C or better will be considered for transfer. Students transferring from another college must provide Spencerian College with an official transcript. Because of ongoing developments in the medical field, some departments at Spencerian require that program specific credits transferred in must be credits earned within a limited time frame. Students must take at least the last 25% of their program at Spencerian. All students enrolled on a full program charge basis will have any transfer of credit reduction posted during the last quarter of the student's normal program length. If a student withdraws for any reason before completing the program, no reduction will be made. All students enrolled on a credit hour basis will not have any transfer of credit reduction.

College Level Examination Program (CLEP) credit

Spencerian College recognizes prior learning by accepting College Level Examination Program (CLEP) tests that measure a student's mastery of college level, introductory course content. Students meeting the credit granting score standard will earn the credits and course exemptions for those courses in which the required CLEP score has been received. Currently, Spencerian College accepts CLEP scores for English I, algebra, college math, introduction to psychology, introduction to business law, principles of management, introduction to sociology, and financial accounting. Students must submit CLEP scores prior to the quarter in which a course is to be taken.

Transfer Credits to Spencerian College

The College accepts credit from other postsecondary institutions accredited by an agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA) to satisfy specific requirements for completion of a program. Credit will be approved only for those courses that are equivalent to courses offered at Spencerian College. Only courses in which a student has earned a grade of C or better will be considered for transfer. Students requesting transfer of credit consideration must provide Spencerian College with an official transcript.

The department director or the registrar is responsible for determining course work that transfers into a program of study at the college. Students must take at least the last 25% of their program at Spencerian College. Because of the ongoing developments in the medical field, some departments at Spencerian College require that program-specific credits transferred in must be credits received within a limited time frame. See the programmatic Supplement C for further detailed information.

All students enrolled on a full program charge basis will have any transfer of credit reduction posted during the last quarter of the student's normal program length. If a student withdraws for any reason before completing the program, no reduction will be made. All students enrolled on a credit hour basis will not have any transfer of credit reduction.

Experiential Learning

Spencerian College gives students an opportunity to demonstrate knowledge gained through experiential learning. Bypass exams for general subjects are administered two times each quarter. Bypass exams for other specialized "core" programmatic courses require advance arrangement through the designated Department Director. All bypass exams must be completed prior to the first day of class (with the exception of keyboarding). A student must obtain a score of 87 or above for successful completion of a bypass exam. If the passing score of 87 is achieved the student does not take the course and is not charged tuition for that course. There is, however, an additional fee charged per bypass exam (see supplement A). Distance Education students may be required to travel to campus to take a bypass exam.

All students enrolled on a full program charge basis will have any reduction due to courses bypassed posted during the last quarter of the student's normal program length. If a student withdraws for any reason before completing the program, no reduction will be made. All students enrolled on a credit hour basis will not have any credit reduction due to any bypasses successfully completed.